

**Department of Economic and Community Development  
State Historic Preservation Office**

**Historic Preservation Council Meeting  
January 9, 2013  
One Constitution Plaza 2<sup>nd</sup> Floor  
Hartford, Connecticut**

**Minutes**

**PRESENT:** Sara Nelson, Chair; Nick Bellantoni; Charlene Cutler; Margaret Faber; Wilson Faude; Katherine Harris; Katherine Kane; Kathleen Maher; Jack Robbins (arrived at 9:55 am)

**STAFF:** Kip Bergstrom; Susan Chandler; Mary Dunne; Laura Mancuso; Stacey Vairo; Daniel Forest

**ABSENT:** Norma Williams; Walter Woodward; Karyn Gilvarg (all excused)

**1. CALL TO ORDER**

The meeting was called to order by Chair Nelson at 9:35 am.

**2. REVIEW OF PUBLIC COMMENT PROCEDURES**

There no attendance from the public. Chairman dispensed from reading procedures.

**3. CODE OF CONDUCT/CONFLICT OF INTEREST**

Chairman read the Code of Conduct/Conflict of Interest statement. Council members reported the following potential conflicts of interest:

Sara Nelson:	Avon Old Farms School, Avon; City of New Haven-Goffe Street Armory, New Haven; and Lyme Academy College of Fine Arts, Old Lyme
Nick Bellantoni:	Samuel Smith House, East Lyme
Margaret Faber:	Eckersley Hall, Middletown
Karyn Gilvarg:	Goffe Street Armory, New Haven
Kathleen Maher:	Lockwood-Mathews Mansion, Norwalk; and CT Humanities Council
Katherine Harris:	CT Explored, Hartford Public Library
Katherine Kane:	CT Explored, Hartford Public Library

**4. REVIEW AND APPROVAL OF THE MINUTES**

A motion was made by Mr. Faude, seconded by Dr. Faber to approve the minutes of November 7, 2012.

(Y-6, N-0, Abstained: Chair Nelson and Ms. Kane)

A motion was made by Mr. Faude, seconded by Ms. Maher to approve the minutes of December 5, 2012.

(Y-7, N-0, Chair abstained)

**7. HISTORIC DISTRICTS/PROPERTIES**

**A. Liberty Street LHD, Madison**

Motion by Ms. Cutler, seconded by Dr. Faber:

**The Historic Preservation Council votes to recommend approval of the study report submitted by the Liberty Street Local Historic District Study Committee for the Liberty Street Historic District in Madison, Connecticut.**

(Y-7, N-0, Chair abstained)

**8. STATE HISTORIC PRESERVATION GRANTS**

Mr. Robbins arrived at 9:55 am.

**A. Historic Restoration Fund**

Laura Mancuso, Historic Restoration Fund Coordinator, reported that 19 applications were received. Four of the applications were determined to be in-eligible for the program. The fifteen eligible projects were reviewed by the professional staff. The following are those recommended for funding, with award amounts proposed based on the program budget and guidance from the Office of the Attorney General concerning State grants to religious properties.

**1. Southport Congregational Church, Fairfield**

Motion by Dr. Faber, seconded by Dr. Harris:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**Southport Congregational Church, United Church of Christ  
Restoration of Window #22  
Grant amount: \$25,700**

(Y-8, N-0, Chair abstained)

**2. Parish, Christ Church, Greenwich**

Motion by Mr. Faude, seconded by Dr. Faber:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**Parish of Christ Church Greenwich  
Restoration of the Parish House  
Grant Amount: \$35,000**

(Y-8, N-0, Chair abstained)

**3. St. James Episcopal Church, New London**

Motion by Dr. Harris, seconded by Ms. Kane:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**St. James Episcopal Church of New London  
Installation of new heating system, repointing, stabilization, drainage  
Grant Amount: \$74,784**

(Y-8, N-0, Chair abstained)

**4. Norwalk Seaport Association, Norwalk**

Motion by Ms. Maher, seconded by Ms. Cutler:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**Norwalk Seaport Association  
Replacement of the Existing seawall  
Grant Amount: \$33,700**

(Y-8, N-0, Chair abstained)

**5. Congregational Church, Plainville**

Motion by Ms. Maher, seconded by Dr. Faber:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**Congregational Church of Plainville  
ADA improvements and interior and window restoration  
Grant Amount: \$47,800**

(Y-8, N-0, Chair abstained)

**6. United Congregational Church, Tolland**

Motion by Dr. Harris, seconded by Dr. Faber:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**United Congregational Church, Tolland  
Roof replacement, gutters and downspout installations, soffit repairs  
Grant Amount: \$8,868**

(Y-7, N- Mr. Faude, Chair abstained)

**7. Torrington Historical Society, Torrington**

Motion by Mr. Faude, seconded by Ms. Maher:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**The Torrington Historical Society, Inc.  
Roof replacement and associated restoration  
Grant Amount: \$162,950**

(Y-8, N-0, Chair abstained)

**8. NSCDA, Silas Deane House, Wethersfield**

Motion by Ms. Maher, seconded by Dr. Bellantoni:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**The National Society of the Colonial Dames of America in the State of CT  
Roof replacement and porch reconstruction at the Silas Deane House  
Grant Amount: \$93,119**

A motion was presented by Dr. Robbins, seconded by Ms. Kane to amend the resolution (delete porch reconstruction).

(Y-8, N-0, Chair abstained)

A motion was presented by Ms. Faber, seconded by Ms. Kane to approve new resolution:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**The National Society of the Colonial Dames of America in the State of CT  
Roof replacement  
Grant Amount: \$19,100**

(Y-8, N-0, Chair abstained)

**9. First Church, Russell House, Windsor**

Motion by Dr. Harris, seconded by Ms. Maher:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**First Church in Windsor  
Rehabilitation of the William Russell House  
Grant Amount: \$89,340**

(Y-8, N-0, Chair abstained)

Dr. Bellantoni left the room at 11:05 am.

**10. Town of East Lyme, Samuel Smith House, East Lyme**

Motion by Ms. Maher, seconded by Ms. Cutler:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**Town of East Lyme  
Acquisition of the Samuel Smith House  
\$151,850**

(Y-7, N-0, Dr. Bellantoni recused, Chair abstained)

Dr. Bellantoni returned to the room at 11:09 am.

Dr. Faber left the room at 11:09 am.

**11. City of Middletown, Eckersley Hall, Middletown**

Motion by Ms. Maher, seconded by Dr. Robbins:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**City of Middletown  
Exterior restoration of Eckersley Hall  
Grant Amount: \$172,300**

(Y-5, N-Mr. Faude and Ms. Cutler, Dr. Faber recused, Chair abstained)

Dr. Faber returned to the room 11:14 am.

Ms. Maher left the room at 11:14 am.

**12. Lockwood Mathews Mansion Museum, Norwalk**

Motion by Mr. Faude, seconded by Ms. Cutler:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**Lockwood Mathews Mansion Museum  
ADA improvements and new basement stair egress  
Grant Amount: \$179,558**

(Y-7, N-0, Chair and Dr. Faber abstained)

Chair Nelson left the room at 11:25 am.

Ms. Kane acts as Chair.

Ms. Maher returned to the room at 11:26 am.

**13. Avon Old Farms School, Avon**

Motion by Ms. Cutler, seconded by Dr. Faber:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**The Avon Old Farms School, Inc.  
Restoration of the Chapel, Smithy, and Water Tower  
Grant Amount: \$185,091**

(Y-6, N-0, Chair Nelson recused, Ms. Kane abstained)

**14. Lyme Academy College of Fine Arts, Old Lyme**

Motion by Dr. Bellantoni, seconded by Mr. Faude:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**Lyme Academy College of Fine Arts  
Restoration of the John Sill House  
Grant Amount: \$55,182**

(Y-6, N-0, Chair Nelson recused, Ms. Kane and Dr. Faber abstained)

**15. City of New Haven, Goffe Street Armory, New Haven**

Motion by Ms. Maher, seconded by Dr. Bellantoni:

**The Historic Preservation Council votes to recommend the award of a Historic Restoration Fund Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown conditional upon the receipt of additional documentation as identified by staff. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**City of New Haven, Goffe Street Armory  
Parapet and roof repair; window restoration and replacement of overhead door  
Grant Amount: \$100,000**

(Y-7, N-0, Chair Nelson recused, Ms. Kane abstained)

Chair Nelson returned to the room at 11:40 am.

In recognition that a reduction of the total grant amount as a result of amending 8A.8 would require a recalculation of the amounts recommended, a motion was presented by Mr. Faude and seconded by Dr. Robbins:

**The Historic Preservation Council instructs the staff to recalibrate the awards to religious entities to be in compliance with the guidelines as outlined by the Attorney General.**

(Y-8; N-0; Chair abstained)

Chair Nelson issued a recess at 11:43 am.

Ms. Cutler left meeting at 11:51 am.

Chair Nelson reconvened meeting at 11:56 am.

**C. CLG Historic Preservation Enhancement Grant**

**1. Town of East Lyme**

Motion by Ms. Maher, seconded by Dr. Faber:

**The Historic Preservation Council vote to recommend the award of a Historic Preservation Enhancement Grant to the below-listed applicant in the amount shown below. All Historic Preservation Enhancement Grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a Historic Preservation Enhancement Grant as administered by the Department of Economic and Community Development.**

**Town of East Lyme**

**Fees for supplies and consultant to create a database of historic properties with index and photos.**

**Grant Amount: \$2,790**

(Y-7, N-0, Chair abstained)

Ms. Maher left the room at 12:00 noon

**D. Survey and Planning Grants**

**5. CT Humanities Council**

Motion by Dr. Harris, seconded by Ms. Kane:

**The Historic Preservation Council votes to recommend the award of a Survey and Planning Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown. All grant guidelines and state requirement shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Development.**

**Connecticut Humanities Council  
Review and assessment of four historical museums managed by DECD and one managed by State Library  
Grant Amount: \$15,600**

(Y-6, N-0, Ms. Maher recused, Chair abstained)

**6. CT Humanities Council**

Motion by Dr. Faber, seconded by Dr. Robbins:

**The Historic Preservation Council votes to recommend the award of a Survey and Planning Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown. All grant guidelines and state requirement shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Development.**

**Connecticut Humanities Council  
Develop and brand mobile app software and develop sample tours of CT modern architecture sites.  
Grant Amount: \$29,400**

(Y-6, N-0, Ms. Maher recused, Chair abstained)

Dr. Harris and Ms. Kane left the room at 12:11 pm

Ms. Maher returned to the room at 12:12 pm.

**1. Hartford Public Library, Hartford**

**A motion was presented by Dr. Faber, second by Dr. Bellantoni to recall from the table the motion presented in November, 2012.** Staff prepared four new resolutions to address concerns related to the tabled business.

(Y-0; N-4; Dr. Harris and Ms. Kane recused, Chair and Ms. Maher abstained)

**The Historic Preservation Council votes to release Hartford Public Library from Contract #CT11-23.**

(Y-4, N-Mr. Faude, Dr. Harris and Ms. Kane recused, Chair abstained)

**2. Grant Guidelines – Amendment**

Motion made by Dr. Faber, second by Ms. Maher:

**The Historic Preservation Council votes to approve an amendment to the Survey and Planning Grant Guidelines as stated in red below:**

**Eligible applicants:**

- Connecticut municipalities
- Non-profit organizations that have had tax-exempt status under Section 501(c)(3) for at least two years. Proof of non-profit status is required. All applicants shall provide their Federal Employer Identification Number provided by the Internal Revenue Service.
- *Non-profit organizations that have had tax-exempt status under Section 501(c)(3) for less than two years but can demonstrate at least a 5 year history of sustainable historic preservation program activity. Such organizations must be individually approved as eligible for funding by the Historic Preservation Council.*
- “Friends” groups or other non-profit organizations applying for grant funds to survey archaeological resources on state land. Applicants must submit a letter from the state agency authorizing the application. (The same requirements for non-profit organizations shown above apply here too.)

**Ineligible applicants:**

- Federal agencies
- State agencies
- “Friends” groups of federal or state agencies except for projects involving archaeological survey
- Projects on state land
- For-profit businesses or organizations
- Individuals
- Service organizations or clubs

(Y-3, N-Mr. Faude, Dr. Harris and Ms. Kane recused, Chair and Dr. Robbins abstained)

**A motion was presented by Ms. Maher, seconded by Dr. Faber for applicant to include documentation of 501(c)(3) status in the structured checklist.**

(Y-4, N-Mr. Faude, Chair abstained)

**3. Connecticut Explored – Eligibility**

Motion made by Ms. Maher, second by Dr. Faber:

**The Historic Preservation Council votes to approve Connecticut Explored, Inc. as an eligible applicant under the Survey and Planning Grant guidelines.**

(Y-3, N-Mr. Faude, Dr. Harris and Ms. Kane recused, Chair and Dr. Robbins abstained)

**4. Connecticut Explored – 8 Issues**

Motion made by Ms. Maher, second by Dr. Faber:

**The Historic Preservation Council votes to recommend the award of a Survey and Planning Grant, funded by the Community Investment Act, to the below-listed applicant in the amount shown. All grant guidelines and state requirements shall be met by the below-listed applicant upon receipt of a grant as administered by the Department of Economic and Community Development.**

**Connecticut Explored, Inc.  
Funding of “Site Lines” feature in 8 issues of the magazine  
Grant Amount:**

(Y-4, N-Mr. Faude, Dr. Harris and Ms. Kane recused, Chair abstained)

**11. REPORT ON MUSEUM PROPERTIES – Karin Peterson**

Dr. Harris and Ms. Kane returned to the room at 12:50 pm.

Karin Peterson reported that the Memorandum of Agreement with the Department of Construction Services has been signed. Bids for the archaeological consulting services for New Gate came higher than anticipated. However, no rebidding will be necessary. The application process to FEMA to claim funds for the tree damage at the Whitfield Museum caused by the storm is going very well. DECD may receive at least \$18,000.

The interpretive signs for the Kent Iron Trail on the grounds of the Eric Sloane Museum have been delivered. The 2012 museum season has concluded. Museums did very well in attendance, numbers have gone up in the last two years.

Please also refer to Report on Museums, submitted by Karin Peterson, Museum Director.

**12. REPORT ON THREATENED BUILDINGS**

Susan Chandler reported that the Connecticut Trust for Historic Preservation and the Southington YMCA continue to work toward an agreement to preserve the Andrews-Olney House, 116-118 North Main Street, Southington. The success of those negotiations will determine whether or not this matter will be presented on the February agenda.

**13. REPORT ON STATE HISTORIC PRESERVATION OFFICE ACTIVITIES**

Deputy Commissioner Bergstrom reported that the position of Historian , has been filled. Mr. Todd Levine will start on January 25, 2013.

Chair Nelson noted the Council's interest in funding cuts to the Community Investment Act. She suggested that an overview of the history of CIA and its successful use for historic preservation initiatives be a topic at a future meeting.

**14. LIAISON WITH PUBLIC AND PRIVATE AGENCIES (FOR THOSE PRESENT)**

**16. OLD BUSINESS – no business.**

**18. ADJOURNMENT**

A motion to adjourn was made, and moved. All were in favor. The meeting was adjourned at 1:12 pm.

***Next Council Meeting***

The next Historic Preservation Council meeting is scheduled for, February 6, 2013 at 9:30 am, One Constitution Plaza, Hartford, CT.